

## Office of the Provost

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Tingley Memorial Hall  
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### New Faculty-First Year Support Program

The Office of the Provost is proud to offer a “New Faculty-First Year Support Program.” This New Faculty Orientation program will provide support and guidance for one year as faculty transition into the university. In addition, this activity will provide tools for a successful career in higher education. The objectives of the program are as follows:

- To offer an extended welcome to those persons who are joining the University family for the first time.
- To ensure that each faculty member who comes onboard becomes a dedicated advocate for student learning.
- To provide a mechanism whereby new faculty will become familiar with policies and procedures at Claflin University in an orderly and a timely manner.
- To assist new faculty in their efforts to be successful in taking advantage of the support and academic opportunities available at the University and beyond, as they grow in their professional careers.

**The major component of this initiative is that of pairing each new faculty member with an experienced member of the full-time faculty.** A schedule of professional development sessions is planned throughout the year that will not only be beneficial for faculty involved but also for the students that they teach and advise. Topics will include, but not limited to: student advisement, academic support services, faculty expectations, faculty evaluations, assessment, research and grantsmanship, scholarship of teaching and learning, promotion and tenure, and instructional technology. The Faculty Development Committee will assist with workshop development.

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## New Faculty First-Year Support Program

### Date

### Topics for Discussion

September 29, 2014  
1<sup>st</sup> floor Tingley (HR Conference Room)  
12:00 p.m. - 12:50 p.m.

Faculty Expectations, Academic  
Support Services, Instructional  
Technology, Advising (Mentoring)

October 27, 2014  
1<sup>st</sup> floor Tingley (HR Conference Room)  
12:00 p.m.- 12:50 p.m.

SmartBoard Training

November/ or Dec. 2014

Assessment: annual evaluations  
(e-portfolio's), promotion, tenure

January, 2015

Research and Grantsmanship, Faculty  
Development Assistance

February, 2015

Best-practices in the classroom

April, 2014

Program Evaluation