

## Office of the Provost

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## The Provost's Award for Innovative Teaching in General Education

### Purpose

The Provost's Award for Innovative Teaching in General Education recognizes excellence in general education course development or/and teaching. There is one award each year. The winner receives a certificate and a monetary award. The amount will be determined by funding available through the Center for Excellence in Teaching.

### Nomination

Candidates may be nominated by students, faculty members, chairs, coordinators or deans. Candidates must submit supporting information and teaching documentation. All completed nominations and supporting documents must be returned to the Office of Provost, Suite 9, Tingley Hall by April 15<sup>th</sup>.

### Eligibility

The Provost's Award for Innovative Teaching in General Education is open to all full-time university faculty (includes instructors). Faculty members who have taught at least one course approved for general education during the previous calendar year (over the period April 1, through March 31, of the previous year) and who can demonstrate a commitment to general education (i.e. through course development activities, service and curricular committees or sustained teaching efforts). Course development can include online general education courses as well as the use of teaching strategies learned at conferences. The nominee should focus on innovative teaching that furthers at least a single goal of the GenEd program.

### Nomination Packets

The nomination document must include the following in a binder (until further notified regarding electronic submission):

- Nomination application form with signatures
- Nomination letter (s), specifically addressing the qualifications of award i.e. participation in the development of a GenEd course, development of innovative teaching responsive to GenEd goals, continuous efforts to improve innovative teaching strategies).
- Representative course syllabi
- Teaching evaluations

- Testimonials and/or letters of support from past or current students, alumni or colleagues
- Any other documents or materials having direct bearing on the nominees achievements

**Selection**

All nominations are reviewed and screened by the Faculty Awards Selection Committee. Each of the criteria based on performance and depth of information pertaining to the nominee is ranked by the committee. The committee recommends to the Vice Provost the nominees whose performance, based on written recommendation, best exemplifies the criteria set forth by the award category.

**Notification**

The winner will be recognized at the annual Awards and Recognition luncheon in May. The award recipient will be presented a framed certificate and a monetary award.