CLAFLIN UNIVERSITY
Orangeburg, South Carolina
CURRICULUM REVIEW AND CHANGE REQUEST FORM

This form is for use when altering the University curriculum by adding new majors, new courses, or any combination thereof. Provide a clear response to all applicable items.

1. Major or Course Title _____

2. Division and Department _____

3. Number of Involved Credits _____ 4. Curriculum Program Title _____

5. Change Being Requested is: [ ] New   [ ] Revision

6. List Prerequisites _____
   _____

7. List Courses Being Replaced _____
   _____

8. List Courses Being Deleted _____
   _____

9. Needs Statement (Give brief statement explaining the need for the requested change
   _____
   _____
   _____
   _____

10. Catalog Description _____
    _____
    _____
    _____

11. List Objectives _____
    _____
    _____
    _____

12. Show how the proposed change fits into the curriculum or course sequence. Attach course descriptions and list course numbers.
    _____
    _____
    _____

_____

_____

13. Are there comparable courses or programs in other departments? If so, list here. (Attach course descriptions for all comparable courses.)

_____

_____

_____

14. How will students be affected by this change? Will this change improve students' professional competence, employability, and ability to pass professional examinations? Does this change increase the number of credit hours required for graduation? Do the course prerequisites increase the total number of semester hours in this curriculum program? (Add pages if necessary).

_____

_____

_____

_____

15. What effect will this change have on University resources? Will it require new or additional resources and/or staffing? (Be specific).

_____

_____

_____

16. How will this change benefit the University?

_____

_____

_____

17. How will the change affect the program in which it is situated or other programs across the campus?

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_____

_____

_____

Submitted by: _____ Date: _____

Approved by the Faculty of the Department (Date) _____
Approved by the Faculty of the Division (Date) _____
Approved by the Academic Affairs Committee (Date) _____